

Little Canfield Parish Council

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All members of the Council are summoned to attend the **MEETING OF LITTLE CANFIELD PARISH COUNCIL** to be held at **LITTLE CANFIELD VILLAGE HALL** on **MONDAY 03 MARCH 2025 AT 7:30 PM** for the transaction of the business as set out below.

AGENDA

24/139	NOTE AND VOTE TO APPROVE APOLOGIES FOR ABSENCE
24/140	APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 03 FEBRUARY 2025
24/141	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS
24/142	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions about and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person per item)
24/143	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
24/144	RECEIVE CLERKS REPORT AND CORRESPONDENCE – MATTERS ARE COVERED BY THE AGENDA
24/145	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS Finance Statement to be attached 24/145(i) - APPOINT AUTHORISER 24/145(ii) - CONFIRM CLLRS NOTED THE BANK STATEMENT(s) 24/145(iii) – APPOINT ANN WOODS AS INTERNAL AUDITOR FOR 2024-2025
24/146	PLANNING – REVIEW AND COMMENT ON ANY CURRENT APPLICATIONS OR APPEALS AND OTHER PLANNING RELATED MATTERS UTT/25/0401/LB PROPOSAL: Retention of 2 no. Replacement Windows to ground floor front elevation LOCATION: Coldharbour Farm High Cross Lane West Comment date 17 March 2025 BLUEGATES – Receive any further feedback FENCING – HIGH CROSS LANE – PENDING HIGHWAYS INSPECTION - RECEIVE ANY FEEDBACK – CLLR SARAH WARNES

24/147	RECEIVE UPDATE ON THE AGREEMENT RENEWAL BETWEEN THE ALLOTMENT AND COMMUNITY GARDENS ASSOCIATION AND THE PC – Cllr David Perry & Cllr Mike Dalton
24/148	RECEIVE REPRESENTATIVES REPORTS, AND NOTE ANY ACTIONS ARISING:- STANSTED AIRPORT – <i>CLLR SARAH WARNES</i> PLAY AREAS INCLUDING CONDITION REPORT – <i>CLLR ANNE COOK</i> FOOTPATHS – <i>CLLR IAN SHUFFLEBOTHAM</i> HIGHWAYS – <i>CLLR IAN SHUFFLEBOTHAM</i> ALLOTMENTS – <i>CLLR SAMANTHA DAVIDSON</i> FINANCE / GOVERNANCE – <i>CLLR MIKE DALTON</i> COMMUNITY ENGAGEMENT – <i>CLLR SAM DAVIDSON</i> MAY DAY FAMILY EVENT PLANNING -
24/149	CONSIDER PURCHASE OPTIONS FOR FLAGPOLE INSTALLATION 24/149(i) – APPOINT MEMBERS(S) RESPONSIBLE FOR MANAGING THE RAISING AND LOWERING THE FLAG AND OR POLE WHEN NECESSARY OR IN HIGH WINDS
24/150	CONSIDER LOCATIONS AND PURCHASE OF TWO ADDITIONAL SID's FROM TRUVELO
24/151	REVIEW NOTICEBOARD / SIGNAGE PURCHASE AND INSTALLATION FOR FLITCH WAY CAR PARK
24/152	REVIEW CONTENT, PRINTING / PRICING AND CIRCULATION OF PROW BOOKLET
24/153	RECEIVE ANY UPDATE ON CRUMPS FARM, ODOURS AND WATERWAYS
24/154	DATE OF NEXT MEETING – MONDAY 07 April 2025 – CLOSE –

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown Dated **26 February 2025**

Public and Press are duly invited to attend and observe this meeting, A 15 minute PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, limited to 3 minutes per speaker; public comments or interventions outside that session are entirely at the Chairman's discretion.