

Little Canfield Parish Council

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All members of the Council are summoned to attend the **MEETING OF LITTLE CANFIELD PARISH COUNCIL** to be held at **LITTLE CANFIELD VILLAGE HALL** on **MONDAY 07 JULY 2025 AT 7:30 PM** for the transaction of the business as set out below.

AGENDA

25/055	NOTE AND VOTE TO APPROVE APOLOGIES FOR PARISH CLRS ABSENCE
25/056	APPROVE THE MINUTES OF THE PC MEETING HELD ON 02 JUNE 2025
25/057	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS
25/058	CLLR STUART WHITHINGTON VISITING FROM GDTC TO DISCUSS COMMON AREAS OF INTEREST REF THE FLITCH WAY
25/059	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions about and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person per item)
25/060	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
25/061	RECEIVE THE CLERKS REPORT AND CORRESPONDENCE
25/062	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS 25/062(i) - APPOINT AUTHORISER 25/062(ii) – CONFIRM CLRS NOTED THE RECONCILED BANK STATEMENT 25/062(iii) – CLRS TO NOTE BUDGET PERFORMANCE TO DATE 25/062(iv) – APPROVE BUDGET FOR IMPROVED, REPLACEMENT OF PC SMARTPHONE RECENTLY DIED, SUGGESTED SAMSUNG A26/36 5G 256GB TO HELP FUTURE PROOF THE NEED TO REPLACE FOR MANY YEARS AT between £299 and £399 25/062 (v) – APPROVE MOVE TO LEBARA SMARTPHONE SIM ONLY SERVICE AT £5 PCM 25/062(vi) – APPROVE ACQUISITION OF PO BOX FOR OFFICIAL COUNCIL CORRESPONDENCE ADDRESS TO MOVE ALL CORRESPONDENCE, INCLUDING RESIDENT’S, BANKING, INSURANCE, ADMIN, LAND REGISTRY AND UTILITIES FOR USE BY CURRENT AND FUTURE CLERKS, AT £446 PA. 25/062(vii) – APPROVE APPLICATION FOR UNITY TRUST DEBIT CARD TO ENABLE ALL NECESSARY COUNCIL RELATED PURCHASES TO GO VIA THE OFFICE ACCOUNT, CURRENTLY SET AT £3PM, ONE OFF SET UP FEE £50 25/062(viii) – APPROVE INSURANCE RENEWAL WITH ZURICH AT £396 (2024-25 £396) 25/062(iv) – AGREE WREATH(S) SELECTION AND DONATION TO RBL

25/063	PLANNING – REVIEW AND COMMENT ON ANY CURRENT APPLICATIONS OR APPEALS AND OTHER PLANNING RELATED MATTERS UTT/25/0539/FUL Proposed nursery, soft play area, swimming pool, cafe and versatile learning spaces designed specifically for families and children in the community. Land To The South Of Stortford Road Little Canfield – Receive any further feedback CRUMPS FARM – Receive any further feedback
25/064	RECEIVE REPRESENTATIVES REPORTS AND NOTE ANY MATTERS ARISING STANSTED AIRPORT – PLAY AREAS – FOOTPATHS – HIGHWAYS – ALLOTMENTS – 25/063(i) – CONSIDER REQUEST TO CULL RABBITS ON THE ALLOTMENTS FINANCE / GOVERNANCE – COMMUNITY ENGAGEMENT – PLANNING -
25/065	UPDATE ON SID LICENCE APPLICATIONS
25/066	RECEIVE UPDATE ON PROPOSED LOCATION FOR TWO ADDITIONAL DOG WASTE BINS AND UDC AGREEMENT TO SERVICE NEW LOCATIONS 25/066(i) – APPROVE PURCHASE OF TWO GLASDON FIDO 25 RED DOG WASTE BINS AT £339 INCLUDING GROUND FIXING KITS, SEE LINK BELOW – Dog Poo Litter Bins & Pet Waste Stations - Glasdon UK
25/067	RECEIVE UPDATE ON CONTENT AND PRINTING OF PARISH BOOKLET & MAP
25/068	RECEIVE UPDATE ON THE DIVERSION OF THE FLITCH WAY ADJACENT TO WINFRESH SITE
25/069	CONSIDER CONDITION OF PLANTERS AND FUTURE PLANTER MAINTENANCE
25/070	CONSIDER REQUEST FROM JW OFFICE TO ENTER INTO A LICENCE / EASEMENT TO GUARANTEE ACCESS TO THE COUNCIL OWNED LAND VIA THE JW OWNED LAND WHICH IS CURRENTLY A CAR PARK. A REQUEST FOR POTENTIAL COSTS HAS BEEN SUBMITTED TO THE JW OFFICE
25/071	DATE OF NEXT MEETING – MONDAY 01 SEPTEMBER – CLOSE –

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown Dated **02 JULY 2025**

Public and Press are duly invited to attend and observe this meeting, A 15 minute PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, limited to 3 minutes per speaker; public comments or interventions outside that session are entirely at the Chairman's discretion.