

Little Canfield Parish Council

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All members of the Council are summoned to attend the **MEETING OF LITTLE CANFIELD PARISH COUNCIL** to be held at **LITTLE CANFIELD VILLAGE HALL** on **MONDAY 01 SEPTEMBER 2025 AT 7:30 PM** for the transaction of the business as set out below.

AGENDA

25/072	NOTE AND VOTE TO APPROVE APOLOGIES FOR PARISH CLLRS ABSENCE
25/073	APPROVE THE MINUTES OF THE PC MEETING HELD ON 07 JULY AND EGM 28 JULY 2025
25/074	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS
25/075	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions about and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person per item)
25/076	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
25/077	RECEIVE THE CLERKS REPORT AND CORRESPONDENCE
25/078	FINANCE – RECEIVE STATEMENT, AUTHORISE INVOICES / RECEIPTS & AGREE PAYMENTS 25/078(i) - APPOINT AUTHORISERS 25/078(ii) – CONFIRM CLLRS NOTED THE RECONCILED BANK STATEMENT(S) 25/078(iii) – CLLRS TO NOTE BUDGET PERFORMANCE TO DATE AND COMMENCE BUDGET PLANNING FOR 2026-2027 25/078(iv) – AGREE ADOPTION OF REVISED FINANCE REGULATIONS AS ADVISED BY NALC 25/078(v) – APPROVE LGA PAY AWARD OF 3.2% BACK DATED TO APRIL 2025
25/079	AGREE ADOPTION OF REVISED STANDING ORDERS AS ADVISED BY NALC
25/080	PLANNING – REVIEW AND COMMENT ON ANY CURRENT APPLICATIONS OR APPEALS AND OTHER PLANNING RELATED MATTERS UTT/24/2592/OP Site Address: Land West Of Warren Farm Stortford Road Description of development: Outline application with all matters reserved for the erection of 1 no. one and a half storey self build dwelling. Application reference: UTT/24/2592/OP Appellant's name: Mr Robert Beard Appeal reference: APP/C1570/W/25/3369782

	Appeal start date: 06.08.2025 Comment date 10 September 2025 CRUMPS FARM – Receive any further feedback and submission to ECC Planning CONFIRM AGREEMENT TO COVER 50% OF TRANSPORT CONSULTANT COSTS WITH TAKELEY PARISH COUNCIL ASSOCIATED WITH CRUMPS FARM PLANNING APPLICATIONS
25/081	RECEIVE REPRESENTATIVES REPORTS AND NOTE ANY MATTERS ARISING STANSTED AIRPORT – PLAY AREAS – RECEIVE UPDATE ON EQUIPMENT REPAIR FOOTPATHS – HIGHWAYS – ALLOTMENTS – FINANCE / GOVERNANCE – COMMUNITY ENGAGEMENT – PLANNING -
25/082	UPDATE ON SID LICENCE APPLICATIONS
25/083	RECEIVE UPDATE ON DOG WASTE BIN INSTALLATIONS – CLLR JEREMY FULCHER
25/084	RECEIVE UPDATE ON CONTENT AND PRINTING OF PARISH BOOKLET & MAP
25/085	RECEIVE UPDATE ON THE DIVERSION OF THE FLITCH WAY ADJACENT TO WINFRESH SITE
25/086	CONSIDER REQUEST FROM JW OFFICE TO ENTER INTO A LICENCE / EASEMENT TO GUARANTEE ACCESS TO THE COUNCIL OWNED LAND VIA THE JW OWNED LAND WHICH IS CURRENTLY A CAR PARK. A REQUEST FOR POTENTIAL COSTS HAS BEEN SUBMITTED TO THE JW OFFICE – UPDATE CLLR DAVID PERRY
25/087	DATE OF NEXT MEETING – MONDAY 06 OCTOBER – CLOSE –

Ian Brown Parish Clerk & Responsible Financial Officer – Ian Brown Dated **27 AUGUST 2025**

Public and Press are duly invited to attend and observe this meeting, A 15 minute PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, limited to 3 minutes per speaker; public comments or interventions outside that session are entirely at the Chairman's discretion.