

Little Canfield Parish Council Agenda

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All members of the Council are summoned to attend the **MEETING OF LITTLE CANFIELD PARISH COUNCIL** to be held at **LITTLE CANFIELD VILLAGE HALL** on **MONDAY 02 MARCH 2026 AT 7:30 PM** for the transaction of the business as set out below.

AGENDA

25/169	NOTE AND VOTE TO APPROVE APOLOGIES FOR PARISH CLLRS ABSENCE
25/170	APPROVE THE MINUTES OF THE PC MEETING HELD ON 02 FEBRUARY 2026
25/171	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS
25/172	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions about and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person per item)
25/173	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
25/174	RECEIVE THE CLERKS REPORT AND CORRESPONDENCE, TO INCLUDE REQUEST TO EMPTY DOG BIN AND CLEAR BALANCING PONDS AT PRIORS GREEN 25/174(i) – ACCEPT CLERK’S FORMAL INTENTION TO RESIGN FROM THE COUNCIL, TO ADVERTISE THE POSITION AND COMMENCE HAND OVER TO REPLACEMENT CLERK / RFO
25/175	FINANCE – RECEIVE STATEMENT, AUTHORISE INVOICES / RECEIPTS & AGREE PAYMENTS 25/175(i) - APPOINT AUTHORISERS 25/175(ii) – CLLRS NOTED THE RECONCILED BANK STATEMENT(S) & BUDGET PERFORMANCE 25/175(iii) – ADOPT INVESTMENT STRATEGY / POLICY / PLAN
25/176	PLANNING – REVIEW AND COMMENT ON ANY CURRENT APPLICATIONS, APPEALS AND ENFORCEMENTS PLUS OTHER PLANNING RELATED MATTERS UTT/25/2984/FUL PROPOSAL: Demolition of existing building, retention of existing garage and erection of 4no. new residential dwellings with associated access, parking and landscaping. LOCATION: Burbank 37 Clarendon Road RECEIVE ANY FURTHER FEEDBACK UTT/26/0308/LB – 0307/FUL PROPOSAL: Retention of garden bar on rear patio in place of shed LOCATION: Lion And Lamb Stortford Road

	Comment date 11 March 2026
	CRUMPS FARM – RECEIVE ANY UPDATE OR FEEDBACK
25/177	RECEIVE REPRESENTATIVES REPORTS AND NOTE ANY MATTERS ARISING STANSTED AIRPORT – PLAY AREAS – FOOTPATHS – HIGHWAYS – ALLOTMENTS - FINANCE / GOVERNANCE – COMMUNITY ENGAGEMENT – VOLUNTEERS AND LITTER PICKING PLANNING -
25/178	UPDATE ON TWO ADDITIONAL SID INSTALLATION
25/179	CONSIDER AND ADOPT THE FOLLOWING POLICIES / STATEMENTS 25/179(i) – STATEMENT OF INTERNAL FINANCIAL CONTROL 25/179(ii) – UPDATED DATA PROTECTION POLICY 25/179(iii) – UPDATED ACCESSIBILITY STATEMENT
25/180	RECEIVE UPDATE ON CONTENT, ADVERTISERS PROOFING / INVOICING AND PRINTING OF PARISH BOOKLET & MAP
25/181	RECEIVE UPDATE ON THE DIVERSION OF THE FLITCH WAY ADJACENT TO WINFRESH SITE
25/182	RECEIVE UPDATE ON THE MATTER OF AGREEING A LICENCE / EASEMENT WITH THE JEHOVAH WITNESS ORGANISATION TO GUARANTEE ACCESS TO THE COUNCIL LAND VIA THE JW OWNED LAND WHICH IS CURRENTLY A CAR PARK.
25/183	AGREE THE APPOINTMENT OF THE PLANTERS MAINTENANCE CONTRACTOR FOR 2026/2027, CURRENT CONTRACTOR OFFERED 24 MONTHS AT EXISTING RATE £169.50 OR 18 MONTHS AT £165.50 OR 12 MONTHS AT £173.50 – ALL PLUS VAT. CONTRACT START 01 APRIL 2026
25/184	DATE OF NEXT MEETING – MONDAY 13 APRIL 2026 – CLOSE –

IAN BROWN Parish Clerk & Responsible Financial Officer – Ian Brown Dated 25 February 2026

Public and Press are duly invited to attend and observe this meeting, A 15 minute PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, limited to 3 minutes per speaker; public comments or interventions outside that session are entirely at the Chairman's discretion.