

Little Canfield Parish Council Agenda

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All members of the Council are summoned to attend the **MEETING OF LITTLE CANFIELD PARISH COUNCIL** to be held at **LITTLE CANFIELD VILLAGE HALL** on **MONDAY 13 APRIL 2026 AT 7:30 PM** for the transaction of the business as set out below.

AGENDA

26/001	NOTE AND VOTE TO APPROVE APOLOGIES FOR PARISH CLLRS ABSENCE
26/002	APPROVE THE MINUTES OF THE PC MEETING HELD ON 02 MARCH 2026
26/003	WITH REFERENCE TO THIS AGENDA MEMBERS ARE INVITED TO DECLARE ANY DISCLOSABLE PECUNIARY INTERESTS, NON REGISTRABLE INTERESTS AND OTHER REGISTRABLE INTERESTS
26/004	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions about and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person per item)
26/005	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS
26/006	RECEIVE THE CLERKS REPORT AND CORRESPONDENCE 26/006(i) – UPDATE ON TASKS TO COMPLETE HANDOVER TO REPLACEMENT CLERK / RFO 26/006(ii) – NOTIFICATION OF REPLACEMENT CONTACT AT CPLtd
26/007	FINANCE – RECEIVE STATEMENT, AUTHORISE INVOICES / RECEIPTS & AGREE PAYMENTS 26/007(i) - APPOINT AUTHORISERS 26/007(ii) – CLLRS NOTED THE RECONCILED BANK STATEMENT(S) & YEAR END BUDGET PERFORMANCE 26/007(iii) – CONSIDER IN PRINCIPLE A 50/50 SHARE WITH TAKELEY PC OF THE COST TO PROVIDE A GARDEN WASTE VEHICLE COLLECTION SERVICE FOR 2027, CIRCA £100 / VISIT 26/007(iv) – CONSIDER PROPOSAL TO PLACE “MATTING” ON FIELD ADJACENT TO VILLAGE HALL TO ENABLE EXTRA VEHICLE PARKING FOR VENUE HIRERS / EVENTS 26/007(v) – CONSIDER AND VOTE ON DECISION TO SUBSCRIBE TO COUNCILWISE, PC SUPPORT ORGANISATION, AT £150 PER ANNUM **26/007(vi) - CONSIDER IN PRINCIPLE SUBJECT TO COST CONFIRMATION - DRONE IMAGERY, LAB TEST AND SITE BANNER COSTING SHARE APROPOS CRUMPS FARM SITE 26/007(vii) – APPROVE FLAG REPLACEMENT FOR POLE SITED AT THE VILLAGE HALL 26/007(viii) – APPROVE PLAQUE FOR THE BEACON RECORDING LATEST LIGHTING

26/008	PLANNING – REVIEW AND COMMENT ON ANY CURRENT APPLICATIONS, APPEALS AND ENFORCEMENTS PLUS OTHER PLANNING RELATED MATTERS UTT/25/2984/FUL PROPOSAL: Demolition of existing building, retention of existing garage and erection of 4no. new residential dwellings with associated access, parking and landscaping. LOCATION: Burbank 37 Clarendon Road RECEIVE ANY FURTHER FEEDBACK UTT/26/0308/LB – 0307/FUL PROPOSAL: Retention of garden bar on rear patio in place of shed LOCATION: Lion And Lamb Stortford Road Receive any update from Planning – Revised Planning application to be submitted UTT/26/0687/SO PROPOSAL: Request for Scoping Opinion for proposed development of general industrial (B2), storage or distribution (B8), office (E(g)(i)) and light industrial (E(g)(iii)) use classes LOCATION: Land South Of A120 North Of Dunmow Road Comment date 16 April 2026 <i>CRUMPS FARM – RECEIVE ANY UPDATE OR FEEDBACK</i> <i>**SEE FINANCE ITEM 26/007(vi)</i>
26/009	RECEIVE REPRESENTATIVES REPORTS AND NOTE ANY MATTERS ARISING STANSTED AIRPORT – PLAY AREAS – FOOTPATHS – HIGHWAYS – ALLOTMENTS - FINANCE / GOVERNANCE – COMMUNITY ENGAGEMENT – VOLUNTEERS AND LITTER PICKING PLANNING -
26/010	UPDATE ON TWO ADDITIONAL SID INSTALLATION
26/011	RECEIVE UPDATE ON CONTENT, ADVERTISERS PROOFING / INVOICING AND PRINTING OF PARISH BOOKLET & MAP
26/012	AGREE TO REVIEW THE CONDITION AND WORKS REQUIRED TO THE BOUNDARY FENCE BETWEEN THE VILLAGE HALL AND ITS NEIGHBOURING PROPERTY, TO PRODUCE A SCOPE OF WORKS AND AN INVITATION TO TENDER BEING DRAFTED
26/013	RECEIVE UPDATE ON THE DIVERSION OF THE FLITCH WAY ADJACENT TO WINFRESH SITE
26/014	RECEIVE UPDATE ON THE MATTER OF AGREEING A LICENCE / EASEMENT WITH THE JEHOVAH WITNESS ORGANISATION TO GUARANTEE ACCESS TO THE COUNCIL LAND VIA THE JW OWNED LAND WHICH IS CURRENTLY A CAR PARK.

26/015	DATE OF NEXT MEETING – TUESDAY 12 MAY 2026 (ANNUAL COUNCIL MEETING) TO INCLUDE ANNUAL PARISH ASSEMBLY – CLOSE –
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IAN BROWN Parish Clerk & Responsible Financial Officer – Ian Brown Dated 08 April 2026

Public and Press are duly invited to attend and observe this meeting, A 15 minute PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome, limited to 3 minutes per speaker; public comments or interventions outside that session are entirely at the Chairman's discretion.