

## **LITTLE CANFIELD PARISH COUNCIL**

*Clerk to the Council – Oliver Rogers*

Greenview, High Easter Road, Barnston, Dunmow, Essex CM6 1ND

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Councillors are hereby summoned to attend the Ordinary Meeting of Parish Council which will be held in Little Canfield Village Hall on MONDAY 13<sup>th</sup> JULY 2026 at 7.30PM for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed



Oliver Rogers  
Clerk/RFO

06<sup>th</sup> July 2026

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### **MEETING AGENDA**

#### **26/51 APOLOGIES FOR ABSENCE**

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

#### **26/52 DECLARATION OF INTERESTS FOR THIS MEETING**

Members to declare interests for items on the agenda.

#### **26/53 PUBLIC FORUM (Maximum 15 minutes)**

**26/54 MINUTES OF ORDINARY PARISH COUNCIL MEETING** seeking approval for minutes of the previous meeting held on Monday, 8<sup>th</sup> June 2026.

#### **26/55 COUNTY AND DISTRICT CLLRS REPORT**

#### **26/56 CLLR TRAINING AND RESPONSIBILITIES**

- Stansted Airport
- Playground areas
- Footpaths
- Highways – resurfacing works outside the access to the carpark for the Village Hall.
- Allotments

26.56.01 To discuss and decide on a location for the new picnic table and to agree a plan for installation. The table has been delivered and is in the allotment shed.

- Finance/Governance
- Community engagement

#### **26/57 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE**

- Update on handover process.

26.57.01 Clerk no

## 26/58 CRUMPS FARM UPDATE

26.58.01 To discuss latest news around this planning application.

## 26/59 PLANNING APPLICATIONS [See table below]

26.59.01 To discuss and decide on the below planning applications.

| <b>Parish Council Decision table [Noted/Comment/No Comment]</b> |                                                               |                                                                                                                                                             |                    |
|-----------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| UTT/26/1597/LB                                                  | 1 The Maltings Stortford Road<br>Little Canfield Dunmow Essex | Retention of alterations and additions to fenestration. Proposed two-storey side and rear extension, and proposed alterations and additions to fenestration | Delegated Decision |

| REF                        | ADDRESS                                                           | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                 | DETAILS                                       |
|----------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| <b>Latest applications</b> |                                                                   |                                                                                                                                                                                                                                                                                                                                                             |                                               |
| UTT/26/1597/LB             | 1 The Maltings Stortford Road<br>Little Canfield Dunmow Essex     | Retention of alterations and additions to fenestration. Proposed two-storey side and rear extension, and proposed alterations and additions to fenestration<br>UTT/26/1489/HHF                                                                                                                                                                              | Delegated Decision                            |
| <b>Information only</b>    |                                                                   |                                                                                                                                                                                                                                                                                                                                                             |                                               |
| UTT/26/0932/FUL            | Land East Of Ladlers Stortford Road Little Canfield Essex CM6 1SP | S73A retrospective application for the storage of motor vehicles for a temporary period of two years.                                                                                                                                                                                                                                                       | Refused - 29th June 2026                      |
| UTT/25/2984/FUL            | Burbank 37 Clarendon Road Little Canfield Essex CM6 1TJ           | Demolition of existing building and existing garage and erection of 4 no. new residential dwellings with associated access, parking and landscaping.                                                                                                                                                                                                        | Approve with Conditions - 15th June 2026      |
| UTT/26/0837/DOC            | Land To The South Of Stortford Road Little Canfield Essex         | Application to discharge conditions 4 (written scheme of investigation), 5 (acoustic assessment), 6 (construction and demolition method statement), 7 (construction management plan), 8 (offsite flooding), 9 (materials), 10 (landscaping), 11 (accessibility), 15 (vehicle parking and turning areas), 18 (external lighting) attached to UTT/25/0539/FUL | Discharge Conditions in Part - 11th June 2026 |

26.59.01 UDC planning committee considered UTT/25/2984/FUL 37 Clarendon Road, demolition of existing building and garage on Wednesday, 10<sup>th</sup> June following a site visit by committee members. The Clerk attended and read a short contribution, the proposed buildings were approved.

## 26/60 INSURANCE RENEWAL

26.60.01 To discuss and agree renewal of insurance premium with Zurich.

## 26/61 UPDATE ON EASEMENT

26.61.01 To discuss and decide on whether to sign a Licence Agreement with the Jehovah's Witnesses at the Kingdom Hall. If agreed then Cllrs are asked to agree to empower David Perry to sign the legal papers on behalf of the Parish Council as necessary.

## 26/62 UPDATE ON VILLAGE MAP

26.62.01 To receive a report on progress with the map.

## 26/63 FINANCE [See table below]

26.63.01 To approve the payment of the below payments

| <b>PAYMENT TO:</b>                          | <b>VALUE:</b>    |
|---------------------------------------------|------------------|
| Oliver Rogers, Parish Clerk [June]          | £596.46          |
| HMRC [Income Tax]                           | £91.40           |
| Friends of the Flitch Way [Bench]           | £612.00          |
| NBB Recycled Furniture                      | £1,284.00        |
| Greenscapes [Planters] SO                   | £203.40          |
| Unity Trust Bank service charge DD          | £7.00            |
| Npower DD                                   | £37.67           |
| Lloyds Bank DD [Credit Card]                | £458.23          |
| Donation to the Essex & Herts Air Ambulance | £200.00          |
| <b>TOTAL:</b>                               | <b>£3,490.16</b> |

26.63.02 Meeting to note that the current account balance is **£17,095.21** as at 6<sup>th</sup> July 2026.

## 26/64 ITEMS TO NOTE FOR THE NEXT MEETING

## 26/65 FUTURE DATES OF NEXT MEETINGS

|                                        |                                   |
|----------------------------------------|-----------------------------------|
|                                        | Monday 13 <sup>th</sup> July      |
|                                        | Monday 14 <sup>th</sup> September |
|                                        | Monday 12 <sup>th</sup> October   |
| <del>Tuesday 12<sup>th</sup> May</del> | Monday 9 <sup>th</sup> November   |
| <del>Monday 8<sup>th</sup> June</del>  | Monday 14 <sup>th</sup> December  |

**26/66 DATE OF NEXT MEETING** Monday, 14<sup>th</sup> September 2026 at 7.30pm at Little Canfield Village Hall.