LITTLE CANFIELD PARISH COUNCIL

Clerk to the Council – Oliver Rogers

Greenview, High Easter Road, Barnston, Dunmow, Essex CM6 1ND

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Councillors are hereby summoned to attend the Ordinary Meeting of Parish Council which will be held in Little Canfield Village Hall on MONDAY 9th NOVEMBER 2026 at 7.30PM for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed 

Oliver Rogers
Clerk/RFO

5th November 2026

MEETING AGENDA

26/103 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

26/104 DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

26/105 PUBLIC FORUM (Maximum 15 minutes)

26/106 MINUTES OF ORDINARY PARISH COUNCIL MEETING seeking approval for minutes of the previous meeting held on Monday, 12th October 2026.

26/107 CRUMPS FARM UPDATE

26.107.01 Update on campaign activity around planning applications: ESS/16/24/UTT/OUT and ESS/16/24/UTT. To include summary of the public meeting held on Tuesday 3rd November.

26.107.02 Motion to consider and decide on the text of the comment to be submitted to Essex County Council ahead of the closure of the consultation.

26.107.03 Motion to consider and confirm the text of the web page published on the Parish Council's News page on 16th October and amended on 20th October.

26/108 COUNTY AND DISTRICT CLLRS REPORT

26/109 CLLR TRAINING AND RESPONSIBILITIES

- Stansted Airport
- Playground areas
- Footpaths
- Highways

- Allotments – Outstanding plot holders contacted about giving up their plots.
- Finance/Governance
- Community engagement

26/110 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

26.110.01 Update on correspondence received by the Parish Council.

26/111 VILLAGE MAP

26.111.01 Update on the progress of the map production.

26/112 CAR PARK LICENCE

26.112.01 Update on the Licence Agreement with the Jehovah's Witnesses at the Kingdom Hall.

26/113 PLANNING APPLICATIONS [See table below]

26.113.01 To discuss and decide on the below planning applications.

Parish Council Decision table [Noted/Comment/No Comment]			
UTT/26/2431/FUL	Moat Farm High Cross Lane West Little Canfield Essex CM6 1TD	Demolition of existing barn to erect a new padel and mixed-use sports building	

REF	***ADDRESS***	***DESCRIPTION***	***DETAILS***
Latest applications			
UTT/26/2431/FUL	Moat Farm High Cross Lane West Little Canfield Essex CM6 1TD	Demolition of existing barn to erect a new padel and mixed-use sports building	Delegated Decision (19/10)
Information only			
UTT/26/2191/DOC	Land To The South Of Stortford Road Little Canfield Essex CM6 1SN	Application to discharge conditions 4 (Written Scheme of Investigation) 10 (Hard and Soft Landscaping) attached to UTT/25/0539/FUL	Discharge Conditions in Full (23/10)
UTT/26/2097/DOC	Bluegates Business Park Stortford Road Great Dunmow Essex CM6 1SN	Application to discharge conditions 5 (Biodiversity Enhancement Strategy) 6 (Lighting Design for Biodiversity) 11 (Lighting Scheme) 13 (Archaeology Written Scheme of Investigation) attached to UTT/25/2655/FUL	Discharge Conditions in Full (16/10)

26/114 ALLOTMENTS

26.114.01 Update on allotments near the Village Hall to include hedge cutting and allocation of plots.

26.114.02 Set a date for construction of the new picnic table in the Pavilion.

26/115 FINANCE [See tables below]

26.115.01 To approve the payment of the below schedule for November.

PAYMENT TO:	***VALUE:***

Employee Salary [October]	£537.77
Employee HMRC [Income Tax]	£113.00
Essex Pension Fund – Employee contribution (Oct)	£37.09
Essex Pension Fund – Employer contribution (Oct)	£160.47
Castle Water	£119.73
IDC Greenscapes Ltd [November] (19/11)	£203.40
Npower DD (20/11)	£59.98
Already PAID via DD or SO	
Lloyds Bank DD – payment for Corporate Card	£3.00
Unity Trust Bank DD – Service Charge	£7.00
Castle Water	£14.73
Off-Site Digital – printing of A5 flyer leaflets	£87.00
TOTAL:	**£1,343.17**

26.115.03 Meeting to note that the current account balance is **£19,725.14** as at 6th November 2026.

26/116 PRECEPT PLANNING

26.116.01 To discuss initial thoughts around Precept setting.

26/116 FLITCHWAY CROSSING

26.116.01 To receive an update on this on-going project.

26/117 ITEMS TO NOTE FOR THE NEXT MEETING

26/118 FUTURE DATES OF NEXT MEETINGS

2026	2027
Monday 12th October	Monday 11th January
Monday 9th November	Monday 8th February
Monday 14th December	Monday 8th March
	Monday 12th April
	Monday 10th May
	Monday 14th June
	Monday 12th July
	Monday 13th September
	Monday 11th October
	Monday 8th November
	Monday 13th December

26/119 DATE OF NEXT MEETING Monday, 14th December 2026 at 7.30pm at Little Canfield Village Hall.