

LITTLE CANFIELD PARISH COUNCIL

Clerk to the Council – Oliver Rogers

Greenview, High Easter Road, Barnston, Dunmow, Essex CM6 1ND

Telephone 07799 542902 E-mail clerk@littlecanfield-pc.gov.uk

Councillors are hereby summoned to attend the Ordinary Meeting of Parish Council which will be held in Little Canfield Village Hall on MONDAY 14th SEPTEMBER 2026 at 7.30PM for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed



Oliver Rogers
Clerk/RFO

03rd September 2026

MEETING AGENDA

26/67 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

26/68 DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

26/69 PUBLIC FORUM (Maximum 15 minutes)

26/70 MINUTES OF ORDINARY PARISH COUNCIL MEETING seeking approval for minutes of the previous meeting held on Monday, 13th July 2026.

26/71 COUNTY AND DISTRICT CLLRS REPORT

26/72 CLLR TRAINING AND RESPONSIBILITIES

- Stansted Airport
- Playground areas
- Footpaths
- Highways
- Allotments – Emails sent to plot holders to encourage works to plots.
- Finance/Governance
- Community engagement

26/73 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

26.73.01 Village Hall fence was completed by Braintree Fencing at the start of August.

26/74 CONFIRMATION OF VILLAGE MAP

26.74.01 To consider any further changes and to receive the finalised draft of the Village Map. Cllrs to confirm and sign-off on the printing of the Village Map.

26/75 CAR PARK LICENCE

26.75.01 The Licence Agreement with the Jehovah's Witnesses at the Kingdom Hall and the Village Hall Committee to be signed following amendment and acceptance of proposed changes from the July meeting of the Parish Council.

26/76 CRUMPS FARM UPDATE

26.76.01 Consider correspondence from Essex County Council's planning officer.

26.76.02 Summary of the meeting organised by Chris Vince MP and attended by Cllr Reeve, Cllr Bagnall and the Clerk.

26/77 PLANNING APPLICATIONS [See table below]

26.77.01 To discuss and decide on the below planning applications.

Parish Council Decision table [Noted/Comment/No Comment]			
UTT/26/2178/LB	Oddyins Farm High Cross Lane West Little Canfield Dunmow Essex	Proposed replacement of partial windows and doors to rear of property	
UTT/26/2191/DOC	Land To The South Of Stortford Road Little Canfield Essex CM6 1SN	Application to discharge conditions 4 (Written Scheme of Investigation) 10 (Hard and Soft Landscaping) attached to UTT/25/0539/FUL	
UTT/26/2097/DOC	Bluegates Business Park Stortford Road Great Dunmow Essex CM6 1SN	Application to discharge conditions 5 (Biodiversity Enhancement Strategy) 6 (Lighting Design for Biodiversity) 11 (Lighting Scheme) 13 (Archaeology Written Scheme of Investigation) attached to UTT/25/2655/FUL	
UTT/26/0870/DISBGP	Land To The South Of Stortford Road Little Canfield Essex	Application to discharge condition 3 (biodiversity gain plan) attached to UTT/25/0539/FUL	

REF	ADDRESS	DESCRIPTION	DETAILS
Latest applications			
UTT/26/2178/LB	Oddyins Farm High Cross Lane West Little Canfield Dunmow Essex	Proposed replacement of partial windows and doors to rear of property	Delegated Decision (28/08)
UTT/26/2191/DOC	Land To The South Of Stortford Road Little Canfield Essex CM6 1SN	Application to discharge conditions 4 (Written Scheme of Investigation) 10 (Hard and Soft Landscaping) attached to UTT/25/0539/FUL	Delegated Decision (25/08)
UTT/26/2097/DOC	Bluegates Business Park Stortford Road Great Dunmow Essex CM6 1SN	Application to discharge conditions 5 (Biodiversity Enhancement Strategy) 6 (Lighting Design for Biodiversity) 11 (Lighting Scheme) 13 (Archaeology Written Scheme of Investigation) attached to UTT/25/2655/FUL	Delegated Decision (17/08)

UTT/26/0870/DISB GP	Land To The South Of Stortford Road Little Canfield Essex	Application to discharge condition 3 (biodiversity gain plan) attached to UTT/25/0539/FUL	Delegated Decision (14/07)
Information only			
UTT/26/1629/DOC	Land To The South Of Stortford Road Little Canfield Essex CM6 1SN	Discharge of conditions 4 (Written Scheme of Investigation), 9 (materials) and 10 (landscaping) attached to UTT/25/0539/FUL	Discharge Conditions in Part (31/07)
UTT/26/1264/HHF	The Barns Stortford Road Little Canfield Essex CM6 1SL	Proposed demolition of single storey range and erection of single storey extension with associated alterations.	Approved with Conditions (15/07)
UTT/26/1153/HHF	4 Roding Drive Little Canfield Essex CM6 1FE	Move the existing garage back to boundary. New building will be like for like.	Approved with Conditions (08/07)

26/78 ENFORCEMENT

26.78.01 Update on enforcement issues in Little Canfield.

26/79 INSURANCE REWENAL

26.79.01 To discuss and agree renewal of insurance premium with Zurich.

26/80 PRIORS GREEN

26.80.01 To discuss and agree an action plan.

26/81 FINANCE **[See tables below]**

26.81.01 To approve the payment of the below schedule for August.

PAYMENT TO:	VALUE:
Oliver Rogers, Parish Clerk [June]	£508.08
HMRC [Income Tax]	£105.60
Greenscapes [Planters]	£203.40
Unity Trust Bank service charge DD – PAID	£7.00
Npower DD - PAID	£37.04
Lloyds Bank DD [Credit Card] - PAID	£63.00
Braintree Fencing DD - PAID	£5,400.00
Essex Pension Fund – Employee contribution (Jun/Jul)	£74.18
Essex Pension Fund – Employer contribution (Jun/Jul)	£320.94
Essex Pension Fund – Employee contribution (Aug)	£37.09
Essex Pension Fund – Employer contribution (Aug)	£160.47
TOTAL:	£6,916.80

26.81.02 To approve the payment of the below schedule for September.

PAYMENT TO:	VALUE:
Oliver Rogers, Parish Clerk [June]	£537.97
HMRC [Income Tax]	£112.80
Essex Pension Fund – Employee contribution (Sept)	£37.09
Essex Pension Fund – Employer contribution (Sept)	£160.47
Zurich Insurance renewal	£396.00
Npower DD - PAID	£44.32

TOTAL:	£1,288.65
---------------	------------------

26.81.03 Meeting to note that the current account balance is **£8,704.81** as at 8th September 2026. Cllrs to accept the Bank Reconciliation.

26.81.04 Local Government Pension Scheme known as the Essex Pension Fund explanation of the payments that need to be made to bring this up-to-date.

26/82 ITEMS TO NOTE FOR THE NEXT MEETING

26/83 FUTURE DATES OF NEXT MEETINGS

	~~Monday 13th July~~
	Monday 14 th September
	Monday 12 th October
~~Tuesday 12th May~~	Monday 9 th November
~~Monday 8th June~~	Monday 14 th December

26/84 DATE OF NEXT MEETING Monday, 12th October 2026 at 7.30pm at Little Canfield Village Hall.